

Job Information

Job title	Leaf Truck Operator		Job Code: LFTOP	Pay Code: G
Title of immediate supervisor	Operations Coordinator – Solid Waste Services			
Department/Division	Engineering / Public Works			
Prepared by	M. Sheehan			
Date Created	Aug 23, 2018	Revised date		

Job Purpose

Performs work that includes the safe operation and regular maintenance of tandem axle leaf collection trucks as part of the yearly leaf collection program. Working with labourers and traffic control personnel, the Leaf Truck Operator collects leaves from streets throughout Saanich. They also provide customer service by educating residents on the program and working closely with the Operations Coordinator – Solid Waste Services to deal with complaints.

Duties and Responsibilities

- Safely operates tandem leaf trucks for the collection of leaves. This includes working with labourers who operate the vacuum at the back of the truck.
- Directs the daily work with assigned labourers and traffic control personnel.
- Transports the leaves to farms, parks or other drop off points as required. Dumps the load at these designated locations.
- Delivers customer service by educating residents on the leaf collection program and suitable placement of leaves.
- Performs pre-trip inspection and completes forms.
- Performs regular maintenance on all equipment as specified by the Fleet Centre and/or the equipment manufacturer/supplier.
- Checks vehicles and equipment for fuel, oil and other fluid levels daily and cleans vehicles inside and out.
- Advises Fleet Centre of maintenance and service requirements as needed or directed. Follows all applicable safe work practices and policies.
- Assists labourers when required. Work may include, but is not limited to traffic control, raking leaves, operating the vacuum hose.
- Performs other related duties as required.

Qualifications

- Grade 12 or equivalent.
- One year previous experience in a related field.
- Training and the ability to demonstrate the safe operation and maintenance of leaf collection equipment or other similar commercial vehicles.
- An equivalent combination of education and experience may be considered.
- Valid Class 3 BC Driver's Licence with an air brake endorsement.
- Annual renewal of Driver's Abstract.

Physical Requirements

Sufficient health, physical conditioning, strength, stamina and coordination to permit performance of work.

Working Conditions

This work is performed outside in all weather conditions with periodic exposures to noise and dust.